



Town of Forest City

Inspections and Zoning Department
128 N Powell St, PO Box 728
Forest City, North Carolina 28043
fcbuilding@townofforestcity.com

Development Plan Check List

Project Address: _____ Subdivision: _____ Zoning: _____

Parcel Number _____ Tax Map _____ Block _____ Lot(s) _____ Number of Site Plans submitted: _____

(Please note: 4 full size paper for review and revision required, 10 full size paper if Conditional Use, 1 digital in PDF format)

All Site Plans Should Include the Following:

	Yes	No
A. Title	___	___
B. Original submittal date	___	___
C. Revision dates	___	___
D. Vicinity map	___	___
E. North arrow	___	___
F. Scale {no smaller than on inch equals 100 feet (1"=100')}	___	___
G. Lot lines with bearings and distance	___	___
H. Zoning district and applicable overlay districts	___	___
I. Adjacent property owner names, parcel numbers and zoning	___	___
J. Total acreage	___	___
K. Acreage in right-of-way	___	___
L. Density per acre	___	___
M. Building setbacks in table format and building envelopes show on lots	___	___
N. Locations of existing structures	___	___

Plans and Details

A. Site plan	___	___
B. Existing features plan (if applicable)	___	___
C. Grading Plan (if applicable)	___	___
D. Soil and Erosion Control Plan (if applicable)	___	___
E. Written approval from NCDENR for soil and erosion control (if applicable)	___	___
F. Storm water plan (if applicable)	___	___
G. Landscaping plan	___	___
H. Utility plan	___	___
I. Lighting plan (if applicable)	___	___
J. Building elevations showing:	___	___
1. Exterior wall material	___	___
2. Roof materials	___	___
3. Dimensions including building height, width and roof slope	___	___
4. Front façade window dimensions including sill height, window height, window width and window area	___	___