

**TOWN OF FOREST CITY**  
**Building and Zoning Department**

P.O. Box 728, 128 North Powell Street  
 Forest City, North Carolina 28043  
 Phone: 828-248-5239  
 Fax: 828-245-6143

**BUILDING PERMIT APPLICATION**

Permit # \_\_\_\_\_ Application Date: \_\_\_\_\_ Issuance Date: \_\_\_\_\_ Zoning: \_\_\_\_\_

**THIS SECTION TO BE FILLED OUT BY APPLICANT**

**PLEASE PRINT**

Applicant: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_  
 E-mail: \_\_\_\_\_ Fax# (\_\_\_\_) \_\_\_\_\_

Is this your primary residence?     YES     NO

Owner of Property: \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_  
 Address: \_\_\_\_\_

Project Address: \_\_\_\_\_ Map/Block/Lot \_\_\_\_\_

Proposed use of building: \_\_\_\_\_

Dimensions of Building: Width \_\_\_\_\_ Length \_\_\_\_\_ Height \_\_\_\_\_ Building Area \_\_\_\_\_

Type of Outdoor Signage: Wall Mounted \_\_\_\_\_ Pole Mounted \_\_\_\_\_

Will this building be in a special flood hazard area?    Yes \_\_\_\_\_ No \_\_\_\_\_

Estimated Cost of Construction:    \$ \_\_\_\_\_ # of Units \_\_\_\_\_

Cost Break Down of Construction:

Building: \$ \_\_\_\_\_ Electrical: \$ \_\_\_\_\_ Plumbing: \$ \_\_\_\_\_  
 Mechanical: \$ \_\_\_\_\_ Sprinkler: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

Description of work: \_\_\_\_\_

Contractor(s)	Name	License #	Phone #	Contact Person
General	_____	_____	(____) _____	_____
Electrical	_____	_____	(____) _____	_____
Mechanical	_____	_____	(____) _____	_____
Plumbing	_____	_____	(____) _____	_____
Sprinkler	_____	_____	(____) _____	_____
Other	_____	_____	(____) _____	_____

Set Backs: Front \_\_\_\_\_ Side \_\_\_\_\_ Rear \_\_\_\_\_ # of Parking Spaces \_\_\_\_\_

<p><b>Permission to enter Land</b>                  I furthermore certify that all information provided is correct and that I am authorized to grant and do in fact, grant permission to the local zoning officer and local building inspector and his agents, to enter on the property noted on the Forest City permit(s) for the purpose of this inspection.                  This is the _____ day of _____, 20____.</p> <p align="center">_____                  Signature of landowner or person authorized to act as his/her agent.</p>	<p align="center"><b><u>PERMIT FEES</u></b></p> <p>Building \$ _____                  Electrical \$ _____                  Mechanical \$ _____                  Plumbing \$ _____                  Sprinkler \$ _____                  Home Recovery \$ _____                  Other \$ _____                  Total \$ _____</p>
<p><b>APPROVAL</b></p> <p>Zoning Official _____ Date: _____                  Building Official _____ Date: _____</p>	

DISCLAIMER: Please be advised, any UNLICENSED GENERAL CONTRACTOR (GC) cannot, legally, hold a contract with a licensed electrician, plumber, or mechanical contractor. Those contracts must be held with a licensed GC or the property owner.

**\*\*\* INSPECTIONS ARE REQUIRED TO BE SCHEDULED 24 HOURS IN ADVANCE. AN ADDITIONAL \$50.00 FEE MAY BE APPLIED FOR INACCESSIBILITY AT TIME OF INSPECTION, SHCDEDUL ED INSPECTIONS THAT ARE NOT READY, AND RE-INSPECTIONS OF THE SAME VIOLATION\*\*\***