



Town of Forest City

Building & Zoning Department

PO Box 728

128 North Powell Street

Forest City, NC 28043

Phone (828) 248-5201, Fax (828) 245-6143

Conditional Use Permit Application

Note: A fee of \$100.00 will be required to accompany this application.

Applications must be filed and fees paid 30 days prior to meeting

Case#

Property Information

Date of Application _____ Name of Project _____

Location _____ Property Size (acres) _____

Current Land Use _____ Proposed Land Use _____

Parcel Identification Number(s) _____

1. Contact Information

Property Owner _____

Mailing Address _____ City, State Zip _____

Telephone _____ Fax _____

I certify that all of the information presented by me in this application is accurate to the best of my knowledge, information, and belief.

Signature _____ Print Name _____ Date _____

2. Findings of Fact

The Board of Adjustment may approve the Conditional Use Permit if all of the findings of fact are met.

Please describe the following:

A. The proposed use conforms to the character of the neighborhood, considering the location, type, and height of buildings or structures and the type and extent of landscaping and screening on the site.

B. The proposed use is so designed as to minimize traffic hazards and to minimize traffic congestion on public roads.

C. The proposed use is not noxious or offensive by reason of vibration, noise, odor, dust, smoke or gas.

D. The proposed use will not impede the orderly development and improvement of surrounding property for uses permitted within the zoning district.

E. The proposed use will not be detrimental to or endanger public health, safety, or general welfare.

F. The proposed plan conforms to specific standards of the UDO (if applicable.)

- Prior to filing of a Conditional Use Permit request, the applicant must have a pre-application meeting with Planning Staff.
- Requests for a Conditional Use Permit shall be accompanied by a Major Site Plan in accordance Section 11.3 step 1 of the UDO, if applicable.

Staff Use Only:

Date Application Received: _____

Received By: _____

Fee Paid: \$ _____ Date Paid _____

Case #: _____

Scheduled Date of Public Hearing: _____

Newspaper Ad Date: _____ Adjacent Property Letter Date: _____

Notes: _____
